



**Aduan Slip Penilaian**  
**Assessment Slip Complaints**

**Arahan/ Instructions**

1. Sila lengkapkan borang ini. / Please complete this form.

**A. Maklumat Pelajar / Student Details**

Nama / Name : \_\_\_\_\_  
No Matrik / Matric No : \_\_\_\_\_ No KP / IC No : \_\_\_\_\_  
Program / Programme : \_\_\_\_\_ Fakulti / Faculty : \_\_\_\_\_  
No Telefon / Phone No : \_\_\_\_\_

**B. Butiran Aduan / Complaint Details**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Tandatangan Pelajar / Student's Signature

\_\_\_\_\_  
Tarikh / Date

**C. Tindakan BPPs / Action by BPPs**

Tarikh Terima Aduan : \_\_\_\_\_  
*Date of complaint received*

Semakan Aduan :  Berasas  Tidak Berasas  Kali Pertama  Berulang  
*Complaint Investigation* *Founded* *Unfounded* *First time* *Repeated*

Punca Masalah : \_\_\_\_\_  
*Source of the problem*

Tindakan Pembetulan : \_\_\_\_\_  
*Corrective action*

Tindakan Pencegahan : \_\_\_\_\_  
*Preventive action*

Status Aduan :  Belum selesai  Selesai \_\_\_\_\_  
*Complaint status* *Not Completed* *Completed* *No Rujukan surat/memo / Letter/memo reference no*

Catatan : \_\_\_\_\_  
*Remarks*

**Tindakan diambil oleh:/**  
**Action taken by:**

\_\_\_\_\_  
Tandatangan/Signature  
Nama/Name : \_\_\_\_\_  
Tarikh/Date : \_\_\_\_\_

**Pengesahan Penolong Pendaftar/**  
**Assistant Registrar's Verification**

\_\_\_\_\_  
Tandatangan/Signature  
Nama/Name : \_\_\_\_\_  
Tarikh/Date : \_\_\_\_\_