



Permohonan Pindah Kredit / Pindah Gred
Credit Transfer / Grade Transfer Application

Arahan/ Instructions

1. Sila lengkapkan borang ini dengan tepat. / Please complete this form accurately.
2. Sila kemukakan dokumen berikut / Please submit the following documents:
 - i. Salinan slip/transkrip dan silibus kursus setara yang dipohon / A copy of result slip/transcript and syllabus of the equivalent courses applied for.
 - ii. Salinan jadual gred pengajian terdahulu / A copy of the grade schedule for previous study.
3. Borang permohonan yang telah dilengkapkan hendaklah dimajukan ke fakulti yang menawarkan kursus berkenaan / The completed form must be submitted to the faculty that offers the course.

Panduan Pemetaan / Mapping Guide

1. Pastikan kesetaraan antara kandungan kursus mestilah tidak kurang daripada 80% / Ensure that the course content equivalency between the two courses, must not be less than 80%.
2. Kandungan kursus yang dibenarkan disetarakan untuk pindah gred tidak melebihi dua kursus jika digabungkan / The course content of the equivalent course, that is allowed for grade transfer; does not exceed the amount for two courses when combined.
3. Nilai kredit kursus bagi program terdahulu mestilah sama atau lebih daripada nilai kredit kursus bagi program yang diikuti. / The course credit value for the previous program must be equal or greater than the course credit value for the program followed.
4. Pemetaan kursus bagi program pengajian yang dipohon mestilah daripada program pengajian yang telah mendapat Perakuan Akreditasi / Course mapping for the applied study programme must be from a study programme that has obtained an Accreditation Certificate.

A. Maklumat Peribadi / Personal Details

Nama/Name : _____
No.Matrik/Matric No : _____ Program/Programme : _____
Fakulti/Faculty : _____ No Telefon/ Phone No : _____

B. Maklumat Pengajian Terdahulu / Previous Study Details

Institusi /Institution : _____ Program/Programme : _____
Fakulti / Faculty : _____ Tahap Pengajian /
Level of Education : _____

Nota: Tahap Pengajian - Ijazah Sarjana Muda /Diploma/Matrikulasi/Pra Universiti/Asasi/STPM
Note: Level of Education - Degree/Diploma/Matriculation/Pre University/Asasi/STPM

C. Butiran Kursus/Course Details

Senarai Kursus Dipohon / List of Courses Applied				Senarai Kursus yang Setara / List of Equivalent Courses					* Keputusan / Decision (Diisi oleh Fakulti / Filled by the Faculty)			
Bil	Kod Kursus Course Code	Nama Kursus Course Name	Taraf Status	Kod Kursus Course Code	Nama Kursus Course Name	Kredit Credit	Gred Grade	Tahun ambil Year taken	Setara/ Tidak Equivalent/ Not Equivalent	Pilih Salah Satu/ Please Select One		Semester/ Sesi Semester/ Session <small>Contoh / e.g (2020/2021-1)</small>
										Pindah Kredit / Credit Transfer	Pindah Gred / Grade Transfer	

Jumlah Kredit Kursus yang diluluskan Pindah Kredit/Pindah Gred / Total Course Credits approved for credit transfer/grade transfer: _____ (Diisi oleh Fakulti / Filled by the Faculty)

* Ruangan keputusan ini diisi oleh Fakulti yang menawarkan kursus yang dipohon / This section is to be filled by the faculty that offers the course(s) applied for.

D. Tindakan Fakulti / Faculty's Action

Kelulusan Dekan / Timbalan Dekan Fakulti / Dean's/Deputy Dean's Approval

Pindah Kredit / Credit Transfer

Pindah Gred / Grade Transfer

Tandatangan/Signature

Nama/Name :

Tarikh/Date :